

Environment and Housing Board

01 July 2013

There will be a meeting of the Environment and Housing Board at:

15.00pm on **Monday 01 July 2013** in Staff House Room 8, Staff House Conference Centre, Sackville Street Campus, University of Manchester, Manchester, M1 3BB.

A sandwich lunch will be available during the group meetings.

Pre-meeting for the Board Lead members

The briefing for Lead members will take place from **13.15pm** in Staff House Conference Room 8.

Political Group meetings

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

Political Group meetings will occur in the following rooms, from **14.00pm – 15.00pm**:

- **Conservative:** Staff House Conference Centre Room 8
Luke Taylor: 020 7664 3264, email: luke.taylor@local.gov.uk
- **Labour:** Staff House Conference Centre Room 3
Aicha Less: 020 7664 3263, email: aicha.less@local.gov.uk
- **Liberal Democrats:** Staff House Conference Centre Room 7
Group Office: 020 7664 3235, email: libdem@local.gov.uk
- **Independents:** Staff House Conference Centre Room 6
Group Office: 020 7664 3224, email: Vanessa.chagas@local.gov.uk

Attendance Sheet

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

Location

A map showing the location of the Staff House Conference Centre is printed overleaf.

LGA Contact

Liam Paul: Tel: 020 7664 3214, e-mail: liam.paul@local.gov.uk

Carers' Allowance

As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £6.19 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.